

## Kings Norton Parish Magazine Copy Submission Deadlines 2018

Here is a list of deadlines by which copy can be submitted to David Ash for each edition of the Parish Magazine in 2018. Submissions should arrive before midnight.

<b>Edition</b>	<b>Deadline</b>
January 2018	Friday 8th December
February 2018	Friday 12th January
March 2018	Friday 9th February
April 2018	Friday 16th March
May 2018	Friday 13th April
June 2018	Friday 11th May
July 2018	Friday 8th June
August 2018	Friday 13th July
September 2018	Friday 10th August
October 2018	Friday 14th September
November 2018	Friday 12th October
December 2018	Friday 9th November

### **Format**

Please submit your copy electronically if possible. The preferred text formats are **MS Word** (Windows or Mac), **Pages** (Mac) or any open source equivalent (e.g. **Open Office, Libre Office**). Plain text and rich text formats are welcome. Images should be in **.jpeg** format, though other file types can be accepted. **Please avoid sending PDF or MS Publisher files** unless absolutely unavoidable. Email your copy as an attachment to:

**[copy@kingsnorton.org.uk](mailto:copy@kingsnorton.org.uk)**

Hard copy (typed or handwritten) should be sealed in an envelope, marked clearly for the attention of David Ash and entrusted to the staff at the Parish Office (81 The Green, Kings Norton, B38 8RU) in advance of the published deadline.

Deadlines for 2 months ahead will be printed on page 3 of the magazine.